

**Instructions for Filing an Application for Ironworkers
Local 3 Apprentice Program**

1. Interested persons may obtain an application by downloading the application from our website at www.iwlocal3.com or, in person, at the following locations:

Zone 1 Ironworkers Local #3 - Pittsburgh Training Center
2315 Liberty Avenue Pittsburgh, PA 15222
Dates: Year Round Monday thru Friday
Time: From 9:00 A.M. until 3:00 P.M.
Phone: (412) 471-4535

Zone 2 Ironworkers Local #3 - Erie Office
4901 East Lake Road Erie, PA 16511
Dates: Year Round Monday thru Friday by appointment only
Time: From 9:00 A.M. until 3:30 P.M.
Phone: (814) 898-2060 to set up an appointment to pick up an application

Zone 3 Ironworkers Local #3 – Clearfield Office
1402 Leonard Street – P.O. Box 1472
Clearfield, PA 16830-1472
Dates: Year Round Monday thru Friday by appointment only
Time: From 9:00 A.M. until 3:00 P.M.
Phone: (814) 765-7535 to set up an appointment to pick up an application

2. **FILL OUT THE APPLICATION COMPLETELY AND RETURN IT
ALONG WITH THE FOLLOWING :**

- A. **A photo copy of their Birth Certificate as proof of age**
- B. **A photo copy of their High School Diploma or G.E.D Equivalent**
- C. **A photo copy of valid PA Drivers License or Valid Out of State License**
- D. **Thirty-Five dollars (\$35.00) non-refundable fee for administrative expense**

CHECK OR MONEY ORDER MADE PAYABLE TO:
IWJA&JTC (Do not mail cash)

Return to:

Ironworkers Local 3 Training Center
2315 Liberty Ave.
Pittsburgh, PA 15222

***AN APPLICATION IS NOT COMPLETE UNLESS ALL OF THE ABOVE
DOCUMENTS ARE INCLUDED. THERE WILL BE NO EXCEPTIONS.***

(continued)

IRONWORKERS LOCAL 3 APPRENTICESHIP APPLICATION INSTRUCTIONS

(continued)

3. All applicants will be required to take an aptitude test. If the score on the aptitude test meets the requirements, they will then be required to appear for a personal interview for final evaluation.

4. **BASIC REQUIREMENTS:**

A. **Age**

Applicants must be at least eighteen (18) years of age.

B. **Physical Ability**

If selected, it shall be mandatory on the part of each applicant to present a doctor's certificate as evidence of his or her physical fitness to perform the work.

A certified drug test will be required before final acceptance into the program.

The drug testing will be at the Program's expense.

C. **Education**

Applicants for apprenticeship under these standards must be a high school graduate, or possess a G.E.D. diploma. High School Seniors, 18 years old, who will graduate during this registration period, must have a letter from their school principal on school stationery with a school seal stating they will graduate.

D. **Testing**

Applicants will be tested to determine achievement, as in math, mechanical drawing, aptitude, both mental and manipulative performance relative to the trade.

E. **Jurisdiction**

Applicants must live in the jurisdiction of Local Union #3:

Zone 1 consists of the Counties of Allegheny, Fayette, Westmoreland, Cambria, Indiana, Armstrong, Butler, and portions of Beaver, Clarion, Washington, and Greene, all in the state of Pennsylvania.

Zone 2 consists of the counties of Erie, Crawford, Forrest, Warren all in the state of Pennsylvania.

Zone 3 consists of McKean, Potter, Elk, Cameron, Clinton, Centre, Jefferson, Clearfield

The applicant must live in the zone they are applying for

Testing Dates

Testing will be scheduled as necessary. Applicants will be notified in writing prior to the scheduled test date.

5. The sponsor takes affirmative measures to provide equal opportunity in apprenticeship and operates the Apprenticeship Program as required under Title 29 of the Code of Federal Regulations Part 30, and the Pennsylvania State Plan for Equal Employment Opportunity in Apprenticeship Training.