

BCHS Service Hour Requirements 2016-2017

Every BCCHS student has an obligation to complete **25 service hours** by May 1st of each school year. **Ten** of these service hours must include **Magis Moments**, defined as hands-on service to individuals in need.

All service hours are to be completed outside of a student's normal instructional day – after school, on weekends, during school holidays, or during summer vacation. Students are encouraged to complete their service hours by volunteering with their athletic team, an extra-curricular activity group, their Houses, their families, or their friends.

Opportunities to earn service hours will be announced at school, listed in the *This Week@BCCHS* weekly email to parents, and posted on the school website. Your home parish is a great source of service opportunities, often needing student help with fish fries, festivals, bingo, etc. While BCCHS will make service opportunities known to our students, please remember it is the **student's responsibility** to seek out service opportunities and pursue them.

Students can submit their hours by completing the Service Hour Form below, or by submitting a letter from the site supervisor on the organization's letterhead stating the student's name, type of service completed, number of hours awarded, and date the service took place. Service Hour Forms are also available in the main office and on our school website. Students are advised to maintain copies at home of all volunteer / service experiences for future reference.

Students who are obligated to perform service in the National Honor Society or other school organizations or outside groups and service-based award programs must discuss those commitments with their moderators or sponsors since some require separate, additional hours.

Please contact Mrs. Walker walker@bishopcanevin.org with any questions concerning Service Hours.

Complete this form accurately and legibly. Use a pen for all information.

2016-2017 Service Hour Form

Summer service hours are due by September 15, 2016.

Student Name _____ House _____ Num. of hours _____

Date(s) of service _____

Location/Site/Event _____

My responsibilities were _____

Supervisor's contact # _____

Supervisor signature _____

(Verifying all the above information is correct)