

Bishop Canevin High School
Student Parking Permit Application

2023-24

Dropoff, Pickup, and Visitor Parking Policies

Student Drop Off

Parents MUST pick up and drop off students in the lower lot only. The front oval must be kept clear at all times for access by school buses and/or emergency vehicles. ***A 10-mph speed limit is to be observed in the parking lot. Follow posted speed limits on Morange Road.***

Visitor Parking

Visitors/parents may park in the front oval in the designated, lined spaces or in the lower parking lot only.

Off-Limits Parking Areas

As a safety precaution, ***the front curb is designated as a fire lane where parking is not permitted at any time, including after-school and evening activities. There are also a few spaces marked as reserved and those spots are not for general public usage.*** Students and adults may not drive onto or park at the front Chapel Courtyard, the Grotto main entrance, the sidewalk, or around the fence of the Triumph Garden **at any time**. Violators are subject to towing of vehicles, and are responsible for all applicable fees entailed therein.

Student Parking Policies

PARKING/PARKING LOTS

Student parking is limited at all times to designated parking spaces in the lower lot. Front oval parking is reserved for faculty and visitors only. Any student who parks in a reserved area will have parking privileges revoked. Students who wish to park in the lower lot during the school day must first obtain a parking registration form from the Assistant Principal and return it along with the required \$10.00 fee. The registration form must be signed by the parent/guardian requesting permission for the student to park at school. Since parking is limited, spaces will be issued on a first-come, first-served basis during the first week of school and thereafter as available. Registration tags must be clearly displayed on the rear-view mirror of the vehicle. ***A 10-mph speed limit is to be observed in the parking lot. Posted signage Morange Road must be followed.***

1. Each student will get a registration number and placard for their two vehicles only.
 - a. The registration must hang from your rear-view mirror and be visible from the front.
 - b. The permit number must be showing. Only the permit for the current year may be used.
 - c. Any vehicle without a permit can be towed at the owner's expense.
 - d. All vehicles are to be locked and damage to or theft of or from a vehicle is not the responsibility of the school.

2. All lost parking hang tags must be reported to the main office and a new tag must be purchased.

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3. Student parking is a privilege, not a right; therefore, student-parking permits may be revoked for any of the following reasons, including, but not limited to:

- **Failure to properly apply for and display school issued parking pass**
 - 1st violation- parking privileges revoked for one week from infraction
 - 2nd violation- parking privileges revoked for one month from infraction
 - 3rd violation-parking privileges revoked for one semester from infraction
- **Visiting or leaving early in a car in the student lot during the school day without administration approval.**
 - Detention issued for parking lot violation
- **Loitering in the parking lot before and after the school day.**
 - 1st Violation- Warning and email home
 - 2 violation- 1 week revoked parking
 - 3rd violation Semester
- **Vehicles are driven in a reckless or careless manner**
 - 1st offense: Parking revoked for a semester
 - 2nd offense: Parking revoked for year
- **Creating or participating in the creation of a noise nuisance, such as horn honking, sounding, alarms, playing loud music, etc.**
 - 1st violation-parking privileges revoked for 1 week from infraction
 - 2nd violation-parking privileges revoked for one month from infraction
 - 3rd violation-parking privileges revoked for one semester from infraction
- **Parking inappropriately, such as taking up more than one parking space, parking in the fire lane or other restricted areas, etc**
 - 1st violation-parking privileges revoked for 1 week
 - 2nd violation-parking privileges revoked for one month
 - 3rd violation-parking privileges revoked for one semester
- **Parking violations not listed above, but deemed as inappropriate by Administration, shall receive discipline on a case-by-case basis.**

4. The undersigned agrees to indemnify and hold harmless Bishop Canevin High School and its students and its personnel for any and all liability for personal injuries (including death) and property damage in connection with the use of the school property that includes the school parking lot. The undersigned further agrees to carry Public Liability and Property Damage Insurance for the protection of others and also agrees to accept liability for damage.

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Name: _____

Address: _____

Phone Number: _____

Student

Parent

Driver's License #: _____

Vehicle	Year/ Make	Model	License Plate #
1			
2			

Authorized Passengers (students that the parents know will be in the car with the driver):

Student Name	Homeroom	Parent Name	Parent Contact #

I hereby apply for permission to park the above, described vehicle, in the Bishop Canevin High School parking lot and will abide by the condition given above. ***You will find a copy of my driver's license and the required \$10 permit fee enclosed.***

Student Signature/Date: _____

Parent Signature/Date: _____

For office use only: Permit No _____ Issued Date: _____

Issued by: _____